



POWER SYSTEM OPERATION CORPORATION LIMITED

(A Government of India Enterprise)

Regd Office : B-9 (1st Floor), Qutab Institutional Area, Katwaria Sarai, New Delhi -110016

Crop.Centre : IFCI Tower, 9th Floor ,Nehru Place, New Delhi

Date: 12.12.2018

NOTICE

LIST OF CANDIDATES SHORTLISTED AGAINST VACANCIES NOTIFIED FOR POSOCO BY POWERGRID FOR RECRUITMENT FOR THE POST OF ASSISTANT (FINANCE)

Based on performance of candidates in the written test (Computer Based Test) conducted by POWERGRID on behalf of POSOCO, for the post of “**ASSISTANT (FINANCE)**”, the **following candidates are provisionally issued call letter for verification of documents against vacancies notified for POSOCO only**, , subject to their fulfilling the eligibility criteria as notified in detailed Advertisements issued by POWERGRID.

The short-listed candidates are advised to report for document verification as per details below.

Time : **09:00 AM**

Date : **18th December, 2018**

Venue : POWER SYSTEM OPERATION CORPORATION LIMITED, IFCI Tower, 9th Floor, Nehru Place, New Delhi – 110016

After documentation, the said candidates are required to undergo Pre-Employment Medical Test. On being found medically fit, they shall be issued offer of appointment and required to join and complete the joining formalities.

Details of Pre-Employment Medical Test are as follows :-

Time : **11:00 AM**

Date : **18th December, 2018**

Venue : Sitaram Bhartia Institute of Science & Research, B-16, Qutab Institutional Area, Block B Road, New Delhi- 110016.

LIST OF CANDIDATES SHORT-LISTED FOR THE POST OF ASSISTANT (FINANCE)

Sl. No.	Roll No	Reg. No.	Name
1	161010110	835758	Jitendra Gupta
2	161010115	836021	Vibhav Raina
3	161210021	834877	Naveen Talwar

Call Letter for Document verification and other necessary document have been mailed to the above short-listed candidates. They are advised to go through the contents of letter and its enclosed documents carefully.

Further, they are advised to bring the following documents as listed below:

LIST OF DOCUMENTS REQUIRED TO BE BROUGHT FOR VERIFICATION

Document in original along with one set photocopy:

1. **Resume** (enclosed)
2. **Call letter for Document verification and format for Pre-Employment medical examination report** (enclosed)
3. **Four latest Passport size colour photograph.**
4. Following documents in original along with one set photocopy (duly self-attested):
 - i. **Date of Birth Certificate – Matric/Birth Certificate**
 - ii. Educational Qualifications Certificate along with mark sheets all years / semesters following examination.
 - a) Matriculation
 - b) Intermediate (if applicable)
 - c) Diploma/Degree (as applicable)
 - d) Any other Qualification
 - iii. Proof of norms adopted by the University/Institute to convert CGPA/OGPA/DGPA into percentage (wherever applicable).
 - iv. Experience/ service Certificate in the letter head of Company clearly indicating the post held, period of service, gross emoluments, area of experience as proof of post qualification Experience duly certified by Organization concerned(if applicable).
 - v. “No Objection Certification” from your present employer, in case you are already employed in State/Central/Public Sector/Autonomous undertaking (if applicable).
 - vi. **SC/ST Certificate**, in the prescribed GOI format Competent Authority, if applicable.
 - vii. **Latest OBC (NCL) Certificate (issued in the Financial year 2017-18)**, in the prescribed GOI format from Competent Authority, if applicable.
 - viii. **Declaration Form** regarding Non Creamy Layer status in respect of OBC (NCL) candidates in the prescribed format.
 - ix. **Disability Certificate** in case of PwD candidate in the prescribed format, if applicable.
 - x. ID proof viz. Driving License/Passport/Aadhar Card/PAN Card etc.
 - xi. **Discharge Certificate, Undertaking and Performa of Certificate for Employed Official** in case of Ex-Servicemen in the prescribed format, if applicable
 - xii. **Certificate** in the prescribed format issued by Competent Authority in respect of J&K Domicile/Victims of Riots, if applicable.

5. Duly filled in **Pre-Employment Medical Examination Report (Part-I)**

In case the candidate fails to bring any of the above mentioned certificates/documents or if they are found not meeting the eligibility criteria specified in the detailed advertisement, then his/her candidature will be rejected and he/she will not be allowed to appear for the Pre-employment Medical Exam and shall not be considered any further.

Mere appearance in the Document verification and /or pre-employment Medical examination, does not entitle candidates for employment in POSOCO. Eligibility is further subject to check/verification at various stages during/after the selection process.

Candidates may be required to stay for 1-2 days at their own expense for completion of Document verification, Pre-Employment Medical Examination. On being found medically fit, they shall be issued offer of appointment and required to join and complete the joining formalities.

It may be noted that TA shall be paid only to those candidates who are found medically fit and report for joining at the place of training.

We take this opportunity to welcome you to the POSOCO family & look forward to long and fruitful association and wish you an exciting career ahead.
