Date: 09.09.2019

NOTICE

LIST OF CANDIDATES SHORTLISTED AGAINST VACANCIES NOTIFIED FOR POSOCO BY POWERGRID FOR RECRUITMENT FOR THE POST OF ASSISTANT (FINANCE)

Based on performance of candidates in the written test (Computer Based Test) conducted by POWERGRID on behalf of POSOCO, for the post of “ASSISTANT (FINANCE)”, the following candidate is provisionally issued call letter for verification of documents against vacancies notified for POSOCO only, subject to their fulfilling the eligibility criteria as notified in detailed Advertisements issued by POWERGRID.

The short-listed candidate is advised to report for document verification as per details below.

Time: 09:00 AM
Date: 19.09.2019
Venue: POWER SYSTEM OPERATION CORPORATION LIMITED, IFCI Tower, 9th Floor, Nehru Place, New Delhi – 110016

After documentation, the said candidate is required to undergo Pre-Employment Medical Test. On being found medically fit, he shall be issued offer of appointment and required to join and complete the joining formalities.

Details of Pre-Employment Medical Test are as follows :-

Time: 11:00 AM
Date: 19.09.2019
Venue: Sitaram Bhartia Institute of Science & Research, B-16, Qutab Institutional Area, Block B Road, New Delhi- 110016.
LIST OF CANDIDATES SHORT-LISTED FOR THE POST OF ASSISTANT (FINANCE)

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Roll No</th>
<th>Reg. No.</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>161010113</td>
<td>827100</td>
<td>Ravi Madhwani</td>
</tr>
</tbody>
</table>

Call Letter for Document verification and other necessary document have been mailed to the above short-listed candidate. He is advised to go through the contents of letter and its enclosed documents carefully.

Further, he is advised to bring the following documents as listed below:

LIST OF DOCUMENTS REQUIRED TO BE BROUGHT FOR VERIFICATION

Document in original along with one set photocopy:
1. Resume (enclosed)
2. Call letter for Document verification and format for Pre-Employment medical examination report (enclosed)
3. Four latest Passport size colour photograph.
4. Following documents in original along with one set photocopy (duly self-attested):
   i. Date of Birth Certificate – Matric/Birth Certificate
   ii. Educational Qualifications Certificate along with mark sheets all years / semesters following examination.  
      a)  Matriculation  
      b)  Intermediate (if applicable)  
      c)  Diploma/Degree (as applicable)  
      d)  Any other Qualification  
   iii. Proof of norms adopted by the University/Institute to convert CGPA/OGPA/DGPA into percentage (wherever applicable).  
   iv. Experience/ service Certificate in the letter head of Company clearly indicating the post held,  
      period of service, gross emoluments, area of experience as proof of post qualification Experience duly certified by Organization concerned(if applicable).  
   v. “No Objection Certification” from your present employer, in case you are already employed in  
      State/Central/Public Sector/Autonomous undertaking (if applicable).  
   vi. SC/ST Certificate, in the prescribed GOI format Competent Authority, if applicable.  
   vii. Latest OBC (NCL) Certificate (issued in the Financial year 2017-18), in the prescribed GOI format from Competent Authority, if applicable.  
   viii. Declaration Form regarding Non Creamy Layer status in respect of OBC (NCL) candidates in the  
      prescribed format.  
   ix. Disability Certificate in case of PwD candidate in the prescribed format, if applicable.  
   x. ID proof viz. Driving License/Passport/Aadhar Card/PAN Card etc.  
   xi. Discharge Certificate, Undertaking and Performa of Certificate for Employed Official in case of  
      Ex-Servicemen in the prescribed format, if applicable  
   xii. Certificate in the prescribed format issued by Competent Authority in respect of J&K  
       Domicile/Victims of Riots, if applicable.
5. Duly filled in Pre-Employment Medical Examination Report (Part-I)

In case the candidate fails to bring any of the above mentioned certificates/documents or if they are found not meeting the eligibility criteria specified in the detailed advertisement, then his/her candidature will be rejected and he/she will not be allowed to appear for the Pre-employment Medical Exam and shall not be considered any further.

Mere appearance in the Document verification and/or pre-employment Medical examination, does not entitle candidates for employment in POSOCO. Eligibility is further subject to check/verification at various stages during/after the selection process.

Candidates may be required to stay for 1-2 days at their own expense for completion of Document verification, Pre-Employment Medical Examination. On being found medically fit, candidate shall be issued offer of appointment and required to join and complete the joining formalities.

It may be noted that TA shall be paid only to those candidates who are found medically fit and report for joining at the place of training.

We take this opportunity to welcome you to the POSOCO family & look forward to long and fruitful association and wish you an exciting career ahead.

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