



Bid Number: GEM/2022/B/2177678

Dated: 24-05-2022

**Bid Document**

<b>Bid Details</b>	
<b>Bid End Date/Time</b>	08-06-2022 14:00:00
<b>Bid Opening Date/Time</b>	08-06-2022 14:30:00
<b>Bid Offer Validity (From End Date)</b>	75 (Days)
<b>Ministry/State Name</b>	Ministry Of Power
<b>Department Name</b>	Contracts And Materials
<b>Organisation Name</b>	Power System Operation Corporation Limited
<b>Office Name</b>	Corporate Center
<b>Total Quantity</b>	15
<b>Item Category</b>	Document Management Software (Version 2.0) (Q3) ( <b>PAC Only</b> )
<b>MSE Exemption for Turnover</b>	Yes
<b>Startup Exemption for Turnover</b>	Yes
<b>Document required from seller</b>	Additional Doc 1 (Requested in ATC), Compliance of BoQ specification and supporting document *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
<b>Bid to RA enabled</b>	No
<b>Time allowed for Technical Clarifications during technical evaluation</b>	2 Days
<b>Estimated Bid Value</b>	251340
<b>Evaluation Method</b>	Total value wise evaluation

**EMD Detail**

Required	No
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**ePBG Detail**

Required	No
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**Splitting**

Bid splitting not applied.

**MII Purchase Preference**

MII Purchase Preference	No
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**MSE Purchase Preference**

MSE Purchase Preference	Yes
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**Details of the Competent Authority approval for PAC**

Competent Authority Approval document for PAC : [View Document](#)

Name of Competent Authority	Debasis De
Designation of Competent Authority	Executive Director
Office / Department / Division of Competent Authority	NLDC, POSOCO
CA Approval Number	Note#13 of eoffice file no: NLDC-11011(12)/3/2022-Tnl-NLDC
Competent Authority Approval Date	2022-05-11 00:00:00
Brief Description of the Approval Granted by Competent Authority	PAC Procurement of Adobe Acrobat Pro DC software to be utilized in office systems has been granted by Competent Authority

1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
3. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 25%(selected by Buyer) percentage of total QUANTITY.
4. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

**Document Management Software (Version 2.0) ( 15 pieces ) ( Under PAC )**

Make	adobe
Model	acrobatdcpforwindowsandmac

Brand Type	Registered Brand
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### Technical Specifications

\* As per GeM Category Specification

Specification	Specification Name	Bid Requirement (Allowed Values)
Basic Information	<b>Category</b>	Document Management Software
	<b>Hosting Enviroment/ Deployment Option</b>	Cloud
	<b>Maximum user handling capability</b>	1.0 - 10000.0 Or higher
	<b>Concurrent user handling capability</b>	1.0 - 1000.0 Or higher
SCOPE OF LICENCE	<b>License Edition</b>	Standard
	<b>Types of Licence</b>	Subscription
	<b>" Duration of Subscription (in Years (Hint : Select '0' if not applicable))"</b>	1
	<b>Installation and Demonstration</b>	No
	<b>The offered product have support from OEM for</b>	1. Updation for Patches and Bug fixes within suooport period., 2. Upgradation of version within support period ., 3. NA
	<b>Number of Years upto which support is available from OEM for Updation (Patches and Bug fixes) within support period</b>	1
	<b>Number of Years upto which support is available from OEM for Upgradation of version within support period</b>	1
	<b>No of days Training Provided at Site</b>	0
SOURCE DOCUMENT	<b>Types of Documents supported by the offered product</b>	1. Word, 2. Excel, 3. Powerpoint, 4.PDF: Portable Document Format, 5. WAV: Waveform, 6. MP3, 7.MOV: QuickTime, 8.AVI: Audio Video Interleaved, 9.MXF: Material Exchange Format, 10 WMV: Windows Media File, 11. MPEG:Moving Picture Experts Group, 12.DPX: Digital Moving-Picture Exchange, 13.DCP: Digital Cinema Package
	<b>Supported Database</b>	1. Oracle,, 2. DB2,, 3. Sybase,, 4. MySQL,, 5. PostgreSQL,, 6. MSSQL, 7. NOSQL
COLLABORATION	<b>Collaboration Features</b>	1.Collaboration capability, 2.Document water marking feature, 3.Capability of linking documents with other documents in the system
DATA SECURITY	<b>Data Security Features</b>	1. Encrypted Documents on file system

Specification	Specification Name	Bid Requirement (Allowed Values)
STORAGE	<b>Storage Features</b>	1. Automatic creation of records based on documents, 2.Create customized Windows and Records Archiving & Retention capability, 3.Indexing of all documents, 4. Custom Automatic Document Numbering, 5.Content recognition and indexing, 6. Indexing Meta Data, 7.Indexing all revisions, 8. NA
GENERIC	<b>Generic Features</b>	1. Capability of integration with third-party applications, 2. Document Version Control capability, 3. Cloud Ready Architecture, 4.Customised Document Attributes, 5.Document Assembly feature, 6.Configure multi-level approvals, 7. NA
	<b>Offered product capable to Function on</b>	1. Online, 2. Offline, 3. LAN, 4.WAN, 5. MAN
	<b>Optical Character Recognition(OCR) for printed data in Languages</b>	1.Assamese,, 2.Bengali, 3. Bodo, 4.Dogri,, 5.Gujarati, 6. Hindi, 7.English, 8.Kannada, 9.Kashmiri, 10.Konkani,, 11.Maithili,, 12.Malayalam,, 13.Manipuri, 14. Marathi, 15.Nepali, 16.Oriya,, 17.Punjabi,, 18.Sanskrit, 19.Santhali,, 20. Sindhi,, 21.Tamil, 22.Khasi,, 23.Mizo,, 24.Telugu, 25.Urdu ,, 26.NA
	<b>Documents that can be concurrently editable by the various users</b>	1.Word processor (Docs), 2. Spreadsheet (Excel), 3. Power Point

#### Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Nitesh Kumar	110016,Power System Operation Corporation Limited, B-9, 1st Floor, Qutab Institutional Area, Katwaria Sarai, New Delhi	15	15

#### Buyer Added Bid Specific Terms and Conditions

##### 1. Generic

Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regards. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.

##### 2. Generic

Bidder shall submit the following documents along with their bid for Vendor Code Creation:

- a. Copy of PAN Card.
- b. Copy of GSTIN.
- c. Copy of Cancelled Cheque.
- d. Copy of EFT Mandate duly certified by Bank.

### 3. **Generic**

Data Sheet of the product(s) offered in the bid, are to be uploaded along with the bid documents. Buyers can match and verify the Data Sheet with the product specifications offered. In case of any unexplained mismatch of technical parameters, the bid is liable for rejection.

### 4. **Generic**

Malicious Code Certificate:

The seller should upload following certificate in the bid:-

(a) This is to certify that the Hardware and the Software being offered, as part of the contract, does not contain Embedded Malicious code that would activate procedures to :-

- (i) Inhibit the desires and designed function of the equipment.
- (ii) Cause physical damage to the user or equipment during the exploitation.
- (iii) Tap information resident or transient in the equipment/network.

(b) The firm will be considered to be in breach of the procurement contract, in case physical damage, loss of information or infringements related to copyright and Intellectual Property Right (IPRs) are caused due to activation of any such malicious code in embedded software.

### 5. **Generic**

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

### 6. **Generic**

Without prejudice to Buyer's right to price adjustment by way of discount or any other right or remedy available to Buyer, Buyer may terminate the Contract or any part thereof by a written notice to the Seller, if:

- i) The Seller fails to comply with any material term of the Contract.
- ii) The Seller informs Buyer of its inability to deliver the Material(s) or any part thereof within the stipulated Delivery Period or such inability otherwise becomes apparent.
- iii) The Seller fails to deliver the Material(s) or any part thereof within the stipulated Delivery Period and/or to replace/rectify any rejected or defective Material(s) promptly.
- iv) The Seller becomes bankrupt or goes into liquidation.
- v) The Seller makes a general assignment for the benefit of creditors.
- vi) A receiver is appointed for any substantial property owned by the Seller.
- vii) The Seller has misrepresented to Buyer, acting on which misrepresentation Buyer has placed the Purchase Order on the Seller.

### 7. **Scope of Supply**

Scope of supply (Bid price to include all cost components) : Only supply of Goods

## **Disclaimer**

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome and consequences thereof including any eccentricity / restriction arising in the

bidding process due to these ATCs and due to modification of technical specification and / or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents / clauses shall also be null and void. If any seller has any objection / grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

[This Bid is also governed by the General Terms and Conditions](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

**---Thank You---**